



# STAREX UNIVERSITY, GURUGRAM

(Established by Haryana Private Universities (Second Amendment) Act No.20 of 2016)

(Recognized by UGC U/sec. 2(f) of the UGC Act, 1956)

(Empowered to Award degrees U/sec. 22 of the UGC Act, 1956)

## RESEARCH PROMOTION POLICY



## STAREX UNIVERSITY

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## **PREAMBLE**

The Research Policy of Starex University, Gurugram is committed to transform the knowledge for the social welfare by enhancing the quality of innovations, lifelong learning, and cultural enrichment and outreach services. To accomplish the research objective, University provides intellectually inspiring, academically challenging and supportive environment for overall growth and development by engaging in innovative and leading-edge research within and across disciplines. This policy aims to promote and appreciate the quality research among the faculty members of the University.

The University strives to provide an intellectually inspiring, academically challenging, and supportive environment that nurtures creativity, critical thinking, and problem-solving. This research ecosystem focuses on the holistic growth and professional development of faculty members and strongly encourages interdisciplinary and cross-disciplinary work. By engaging in innovative and leading-edge research activities, the University aims to address pressing local, national, and global challenges while building a vibrant culture of inquiry and collaboration.

Through this policy, Starex University promotes active partnerships with industry, government, and other academic institutions to generate impactful knowledge. It fosters a sense of ethical responsibility, prioritizes quality over quantity in all research outputs, and ensures adequate support in terms of infrastructure, training, and funding. Workshops, seminars, and capacity-building programs are conducted regularly to strengthen research skills, while the dissemination of outcomes to society is encouraged to maximize social benefit.



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The University actively promotes and protects intellectual property rights and patents, encouraging faculty to integrate research with teaching and community engagement. High-quality research efforts are rewarded and appreciated under this policy, reflecting the institution's belief in recognizing and nurturing talent. Through this comprehensive framework, Starex University strengthens its role as a center of innovation and excellence, ultimately creating knowledge that benefits humanity and drives sustainable progress.

## **OBJECTIVES**

- To motivate the faculty members for cutting-edge research and innovations
- To evince interest among faculty members for undertaking research projects of various funding agencies
- To encourage the faculty members for collaborative and interdisciplinary research projects
- To inspire the faculty members for sponsored consultancy projects
- To encourage the faculty members for creating, protecting and leveraging Intellectual Property Rights
- To invigorate the faculty members for publication of quality research work in reputed journals & conferences.
- To foster a culture of ethical research practices and adherence to the highest academic integrity standards.
- To support faculty members in developing research proposals and securing external funding.



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- To facilitate training programs, workshops, and seminars to strengthen research skills and capacities.
- To promote integration of research outcomes with teaching, learning, and community development.
- To enhance collaboration with industries, government bodies, and international institutions for impactful research outcomes.
- To establish research centers of excellence in emerging and frontier areas.
- To recognize and reward outstanding research contributions by faculty and research scholars.
- To provide adequate infrastructure, laboratory facilities, and digital resources to support advanced research.
- To encourage the dissemination of research findings for societal benefit and policy formulation.
- To create opportunities for faculty to mentor students and scholars in research and innovation activities.
- To promote research that addresses regional, national, and global challenges for sustainable development.
- To develop mechanisms for periodic review and monitoring of ongoing research projects.
- To ensure transparency and accountability in all research-related processes.
- To build a strong ecosystem for innovation, incubation, and entrepreneurship arising from research activities.



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## **POLICY STATEMENT**

- Starex University, Gurugram is committed to fostering a vibrant culture of research, innovation, and knowledge creation across all disciplines. The University recognizes research as a core component of academic excellence and societal development. This Research Promotion Policy has been formulated to encourage and support faculty members, researchers, and scholars in undertaking high-quality, ethical, and impactful research activities.
- The policy aims to create an enabling environment for cutting-edge research by providing financial, infrastructural, and administrative support. It seeks to motivate faculty members to pursue innovative projects, secure funding from external agencies, collaborate with industry and academia, and disseminate research outcomes for the benefit of society.
- Through this policy, Starex University endeavors to nurture interdisciplinary and collaborative research initiatives, protect and leverage intellectual property rights, and strengthen linkages between teaching, research, and community development. The University is committed to recognizing and rewarding exemplary research contributions, ensuring transparency, and upholding the highest standards of integrity and ethics in all research activities.
- This Research Promotion Policy reflects the University's vision to emerge as a leading center for research and innovation that drives sustainable growth, addresses societal challenges, and contributes to the advancement of knowledge at local, national, and global levels.



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## **RESPONSIBILITIES**

### **1. University Administration**

- Provide adequate infrastructure, financial assistance, and administrative support for research activities.
- Establish dedicated research centers, innovation cells, and incubation facilities.
- Develop mechanisms for monitoring and evaluating research projects.
- Recognize and reward outstanding research contributions by faculty and scholars.

### **2. Research Committee / IQAC (or equivalent body)**

- Formulate strategies and guidelines to promote research in line with the University's vision.
- Review and approve research proposals submitted by faculty members.
- Facilitate collaboration with external agencies, industries, and academic institutions.
- Ensure compliance with ethical standards and regulatory requirements in research.

### **3. Heads of Departments / Deans**

- Motivate faculty members to undertake funded research, consultancy, and innovation projects.
- Identify thrust areas for departmental research and encourage interdisciplinary collaboration.



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- Monitor the progress of ongoing research activities within the department.
- Facilitate dissemination of research outcomes through conferences, publications, and outreach programs.

## 4. Faculty Members / Researchers

- Undertake high-quality, ethical, and innovative research aligned with institutional and societal needs.
- Develop and submit proposals for funding from external agencies.
- Collaborate across disciplines and with industry or community partners for impactful research.
- Protect intellectual property and ensure timely publication and dissemination of research results.

## 5. Students / Research Scholars

- Actively engage in research under the mentorship of faculty members.
- Uphold integrity, originality, and ethical practices in all research work.
- Contribute to the dissemination of knowledge through publications, conferences, and community outreach.

## 6. Administrative & Support Staff

- Assist in the processing of research grants, financial records, and documentation.
- Provide timely support in procurement of equipment, materials, and resources for research projects.



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To achieve the aforementioned objectives, the University introduces following research awards and incentives:

## **A) RESEARCH AWARDS**

The research awards shall be presented to the achievers annually based on the credits earned by regular faculty members of the University through various research activities.

The categories of Research Awards are:

1. Starex University Research Excellence Award
2. Starex University Best Researcher Award
3. Starex University Best Research Department Award

The details about the above awards are as follows: -

### **1. Starex University Research Excellence Award**

The Starex University Research Excellence Award shall be presented to a faculty member achieving the highest credits based on the criteria mentioned in the **Table 1**. The minimum total credit points shall be 100. There should be minimum 15 credits each from any four categories. The recipient/(s) will be felicitated with a citation and memento. This award will be given to same individual only two times.

**Table 1:** Criteria for Starex University, Research Excellence Award, and Starex University Best Researcher Award



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**Table 1**

S.No.	Research Activities	Categories	Credit Points		Remarks						
1	Extramural Research Funding/Project (for each project)	1-5 (lakhs) >5-10 >10-20 >20-30 >30-50 >50-100 >100	05 10 15 20 30 35 40		<ul style="list-style-type: none"> <li>➤ Full credits will be given to PI (single PI) for each project</li> <li>➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI</li> <li>➤ In case of more than one Co- PI, then 40 % credits will be equally shared among them</li> </ul>						
2	Research Publications	Impact Factor (Thomson-Reuters) 0.5-1 >1-3 >3-5 >5-7.5 >7.5-10 >10	05 15 25 35 45 50		<ul style="list-style-type: none"> <li>➤ Single author (full credits)</li> <li>➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors</li> <li>➤ Only research papers and review articles will be considered for credit points for each publication</li> </ul>						
3	Books Publications (Reputed publishers with ISBN number)	Text Book Reference Book	<table border="1" style="display: inline-table; vertical-align: middle;"> <thead> <tr> <th>National</th> <th>International</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>20</td> </tr> <tr> <td>15</td> <td>30</td> </tr> </tbody> </table>	National	International	10	20	15	30		<ul style="list-style-type: none"> <li>➤ Single author (full credits)</li> <li>➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors.</li> <li>➤ There will be capping of maximum 30 credits</li> </ul>
National	International										
10	20										
15	30										
4	Annual Citation Index as per Scopus (Excluding self citation)	Citations 25-50 >50-100 >100-200 >200-500 >500	05 10 20 30 40		<ul style="list-style-type: none"> <li>➤ Those papers will be counted which have been published as Starex University faculty</li> </ul>						
5	h-index of faculty member as per Scopus	05-10 >10-15 >15-20 >20-25 >25-30 >30-40 >40	05 10 15 20 25 30 40								
6	Research & Academic Awards And Fellowships	State Award/ Fellowship National Award/ Fellowship International Award/ Fellowship	20 30 40		<ul style="list-style-type: none"> <li>➤ From Government organizations and Apex national/international academic bodies with minimum 10 years of existence</li> <li>➤ Fellowship must be for the duration of at least 3 months</li> </ul>						



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## 2. Starex University Best Researcher Award

This award shall be given to a faculty member based on the criteria mentioned in **Table 2**. The faculty member with the highest credits shall be considered for this award (minimum credit points will be 75). There should be minimum 10 credits each from any three categories. The faculty member will be felicitated with a citation and memento. The faculty receiving the Starex University Research Excellence Award of that year will not be considered for this award. This award will be given to same individual only two times.



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**Table 2:** Criteria for Starex University, Best Researcher Award

S.No.	Research Activity	Categories	Credit Points		Remarks
1	Extramural Research Funding/Project (for each project)	1-3 (lakhs) >3-5 >5-10 >10-20 >20-50 >50	05 10 20 30 35 40		<ul style="list-style-type: none"> <li>➤ Full credits will be given to PI (single PI) for each project.</li> <li>➤ In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI.</li> <li>➤ In case of more than one Co-PI, then 40% credits will be Equally shared among them.</li> </ul>
	Research Publications	UGC listed Journals Indian Citation Indexed Scopus indexed Impact factor (Thomson Reuters) 0.1-1 1-2 2-3 3-5 5-10	05 10 15 20 25 30 35 40		<ul style="list-style-type: none"> <li>➤ Single author (full credits)</li> <li>➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors.</li> <li>➤ Only research papers and review articles will be considered for credit points for each publication.</li> </ul>
	Books (Reputed publishers With ISBN number)	Text Book Reference Book	National 10 15	International 20 30	<ul style="list-style-type: none"> <li>➤ Single author (full credits)</li> <li>➤ In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors.</li> <li>➤ There will be capping of maximum 30 credits</li> </ul>
	Annual Citation Index as per Indian Citation Index (excluding self-citation)	10-20(Citation) >20-50 >50-100 >100-200 >500	05 10 20 30 40		<ul style="list-style-type: none"> <li>➤ Those papers will be counted which have been published as Starex University faculty.</li> </ul>
	National / International Recognition Research & Academic Awards and Fellowships	State Award/ Fellowship National Award/ Fellowship International Award/Fellowship	20 30 40		<ul style="list-style-type: none"> <li>➤ From Government organizations and apex national/international academic bodies with minimum 10 years of existence</li> <li>➤ Fellowship must be for the duration of atleast 3 months</li> </ul>



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### 3. **Starex University Best Research Department Award**

This award shall be given to the Department of University receiving the highest funding from external sources based on the utilization of the same in concern financial year.

- **PERIOD OF RECKONING**

The calendar year is the period for calculating the points earned by the faculty members that is from 1<sup>st</sup> January to the 31<sup>st</sup> December of the respective year. The applications will be received up to 31<sup>st</sup> March except for Starex University Best Research Department Award. The last date for the submission of application for Starex University Best Research Department Award will be 30<sup>th</sup> April.

- **AWARD SELECTION COMMITTEE**

Five members committee shall be constituted by the Vice-Chancellor under the Chairmanship of Dean, Academic Affairs. The Director, Research will be the member of the committee. Three members will be nominated by the Vice-Chancellor. The decision of the committee shall be final and binding.



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## **B) RESEARCH INCENTIVES**

### **Research Publication Promotion Incentives**

- Faculty member who would be able to publish research papers of excellent quality with a cumulative impact factor (Thomson Reuter) of more than five as first or corresponding may be awarded with a citation and memento.
- Any single publication by faculty member as first/corresponding author carrying impact factor (Thomson Reuter) of Five or more may be awarded with citation and memento.
- Faculty member earning any National or International recognition (Awards/Fellowship) may be awarded with citation and memento.
- Faculty member with highest h-index in the University may be awarded with agitation and memento.



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## R&D/Consultancy Project Promotion Incentives

There may be provision of incentives for the faculty members awarded with extramural funding for research project (minimum Rs.5 Lacs) as per the following scheme:

Extramural R&D Projects (Amount in Lacs)*	Consultancy Projects (Amount in Lacs)*	Incentives (Rs)
5-10	1-2	5100/-
>10-20	>2-5	11000/-
>20-50	>5-10	21000/-
>50-75	>10-20	31000/-
>75	>20	51000/-

\*DST-FIST/UGC-SAP/DBT-IPLS or any other institutional grant will not be entitled for such incentives.

The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 60:40 (PI: Co-PI).

## Collaborative Research Project with foreign University/Institute

Any collaborative research project undertaken by the faculty with a foreign university/institute may be awarded with a citation and memento.

\* *The year in which the collaborative project commenced is the criteria for including this into the scheme.*



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## **C) GRANTS TO PROMOTE RESEARCH AT UNIVERSITY LEVEL**

- Initial seed grant for three years (1 lac per year) for the newly recruited faculty members (up to five years from the date of their joining) for establishment of their research work. The proposal could be submitted throughout the year and will be reviewed either through an expert committee or through Research Promotion Board. The proposal will be awarded on their merits. Only ten projects will be awarded in a particular year and not more than one project will be given to same Department.
- Post seed grant for three years (1.5 lacs per year) may be given to the teachers who were appointed before 6-15 years. The proposal could be submitted throughout the year and will be reviewed through an expert committee through Research Promotion Board. The proposal will be awarded on their merits. Only five projects will be awarded in a particular year.
- Additional 10 duty leaves (for research purpose) may be sanctioned to the PI (having a major research project of more than 10 lakhs) for Project related work outside the University.

Starex University R & D Corpus fund shall be created by the university with sufficient amount to encourage research and innovations in the University.